You can create content that combines a variety of materials to view together, such as text, multimedia, and attachments.

Create a content item

Doesn't seem familiar? Jump to the "Ultra" help about creating documents.

You can create a content item to present a combination of content that serves as a handout or document with visual aspects. You can create content items that are as simple as one line of text or include many elements.

For example, in one content item, you can include introductory text for a lesson, an image, a table of data, and links to web resources. The materials are all presented together in the content list. The longer your content item is, the more your students have to scroll to see all the other materials in the content area.

If you don't want longer content items to appear in the content list, you can create blank pages instead. You create a blank page in the same way you create a content item. However, students select the blank page link in the content area to view the materials. Blank pages save screen real estate and reduce the amount of scrolling.

*Be sure Edit Mode is ON so that you can access all of the instructor's functions.*

1. In a content area, learning module, lesson plan, or folder, select *Build Content* to access the menu and select *Item*.
2. Type a name and an optional description or instructions. You can use the functions in the editorto format text, attach files, embed multimedia, and insert equations, links, and tables. You have creative control over how your content appears and the flexibility to change the order and
appearance when you want.

More on embedding multimedia

3. In the Attachments section, select Browse My Computer to upload a file from your computer. The file is saved in the top-level folder in your course's file repository: Course Files or the Content Collection. You can also attach a file from the repository.

-OR-

Drag files from your computer to the "hot spot" in the Attach Files area. If your browser allows, you can also drag a folder of files. The files will upload individually. If the browser doesn't allow you to submit your item after you upload a folder, select Do not attach in the folder's row to remove it. You can drag the files individually and submit again.

You won't be able to drag files to upload if your institution uses an older version of Blackboard Learn.

You can use the file name or provide another name for the file.

4. Select the appropriate options for availability, tracking, and display dates. Display dates don't affect an item's availability, only when it appears.

After you submit, the new content item appears in the content list.
You can email a link to a file you add to a content item. In the Content Collection or Course Files, access the file's menu and select 360° View. Copy the permanent URL address and paste it in an email.

Edit and move content items

You can change the item's content at any time. Access the item's menu and select Edit.

You can change where the item appears in the list with the drag-and-drop function or the keyboard accessible reordering tool.

Unit 1: Astronomy Overview

Since the earliest civilizations, mankind has looked to the heavens for answers to mysteries, gods are counted among them. Memorable are the constellations, Perseus, Andromeda, Hercules. From the sky, many people throughout history and we will join them.

Astronomy is the science of celestial objects outside of the Earth's atmosphere. This unit will cover the whole.

After completing this unit, you will be able to:
- List the planets in our solar system sequentially
- Identify Jovian and Terrestrial planets
- Describe the history of discovery

Unit 1 Schedule and Resources List

Download the preceding file to keep track of assignments, virtual sessions, guest speaker presentations, due dates, and websites you need to complete your work for this unit.